



*PDEA's*

**Shankarrao Bhelke College, Nasarapur,  
Tal-Bhor, Dist-Pune, Pin-412213. (Maharashtra)**



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**MINUTES OF MEETING AND  
ACTION TAKEN REPORT**

**2020-21**

**SHANKARRAO BHELKE COLLEGE****ARTS, COMMERCE & SCIENCE**

Nasarapur, Tal.Bhor, Dist. Pune - 412 213.

Re-Accredited by NAAC (2014) 'B' Grade

Tel. : 02113 - 272213

E-mail : principalsbcnasarapur@gmail.com

Web : www.pdea-sbc.org

Affiliated to Savitribai Phule Pune University ID No. PU/PN/ASC/083/1990

Outward No. : SBC /

Date :

President

**Ajit Pawar****Date - 23/06/ 2020****Minutes of the Meeting**

- 1) Minutes of the meeting held on 13/02/2020 were read and approved unanimously
- 2) The discussion were taken on how to conduct Online teaching and online meeting during Covid19
- 3) All criteria chairmen were discussed regarding documentations and files in the meeting.
- 4) Chairman of feedback committee was presented their views on how to collect online feedbacks from stakeholders.
- 5) It was decided that after Covid 19 as per the demand of the students M.com course will start
- 6) The meeting was concluded with the permission of Chairman and by the vote of thank

**Action taken Report**

- 1) Online classes were conducted by the teachers through Google classroom, google meet and zoom during the Coved 19
- 2) All criteria chairmen has collected the necessary documents and files as discussed in the meeting and submitted scan copies of the documents to IQAC
- 3) Feedback has collected online by the Feedback committee chairman.

Vice President

**Rajendra Ghadge**

Hon. Secretary

**Adv. Sandeep Kadam**  
Senate Member  
Savitribai Phule Pune University, Pune

Treasurer

**Adv. Mohanrao Deshmukh**


Dy. Secretary

**L. M. Pawar**

Principal

**Dr. T. A. Shitole**

  
CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL  
PDEA'S SHANKARRAO BHELKE COLLEGE  
NASARAPUR, PUNE.

  
PRINCIPAL  
Shankarrao Bhelke College  
Nasarapur, Tal. Bhor, Dist. Pune.

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Outward No. : SBC /

Date :

President

**Ajit Pawar**

**Date – 09/03/2021**

Vice President

**Rajendra Ghadge**

## Minutes of the meeting

- 1) Minutes of the meeting held on 1/01/2021 were read and approved unanimously
- 2) All departments should submit their data to IQAC on or before March 2022 must be included in AQAR 2021-22
- 3) It was decided that following departments will that following departments will submit the proposal of affiliating university under quality
- 4) It was decided to start new course, M. com in academic year 2021 2022.
- 5) The meeting was concluded with the permission of Chairman and by the vote of thank

Hon. Secretary

**Adv. Sandeep Kadam**

Senate Member

Savitribai Phule Pune University, Pune

## Action taken Report

- 1) Documents were collected by Criteria chairmen for AQAR 2019-2020 as per has Qualitative metrics and Quantitative metrics
- 2) NSS winter camp has organized and different programs has organized
- 3) The application of new course, M.com is submitted to Savitribai Phule Pune University, Pune.
- 4) Application for seminar was submitted under Quality improvement programme(QIP) for getting financial assistance for conduct of seminar, workshop and conference

Treasurer

**Adv. Mohanrao Deshmukh**

Dy. Secretary

**L. M. Pawar**

Principal

**Dr. T. A. Shitole**

  
CO-ORDINATOR  
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Pune District Education Association's

# SHANKARRAO BHELKE COLLEGE

ARTS, COMMERCE & SCIENCE

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Outward No. : SBC /

Date :

President  
**Ajit Pawar**

**Date - 24/03/ 2021**

Vice President  
**Rajendra Ghadge**

## Minutes of the Meeting

Hon. Secretary  
**Adv. Sandeep Kadam**  
Senate Member  
Savitribai Phule Pune University, Pune

Treasurer  
**Adv. Mohanrao Deshmukh**

Dy. Secretary  
**L. M. Pawar**

Principal  
**Dr. T. A. Shitole**

- 1) Minutes of the meeting held on 09/03/2021 were read and approved unanimously
- 2) The planning regarding admission process was discussed in the meeting. It was decided that to visit Higher Second School of the villages near the college and collect list of 12th class passed students with their mobile numbers
- 3) All HOD of the all departments were discussed planning of their department and it was decided to make academic planning of the year 2021-2022.
- 4) Due to the Covid-19 and as per the UGC, University & government of Maharashtra, the guidelines of online teaching was decided to follow..
- 5) All criteria chairmen were discussed regarding their collection of documents in the meeting.
- 6) The meeting was concluded with the permission of Chairman and by the vote of thank

## Taken Action taken Report.

- 1) As per discussed in the meeting, staff members has collected list of 12th class passed students, with their mobile number by visiting to the schools near the villages of the college. The pamphlets, banners and prospectus of the college have used by teachers in the admission process.
- 2) The staffs have make WhatsApp group, zoom meeting, Google meeting and Google classroom for teaching as discussed in the meeting.
- 3) All head of the departments prepared and academic calendar of the academic year and submitted to the IQAC.

  
CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL  
PDEA'S SHANKARRAO BHELKE COLLEGE  
NASARAPUR,PUNE.

